HEALTH EDUCATOR – JOB DESCRIPTION

POSITION REPORTS TO: Clinical Programs Director
DEPARTMENT: Support Services Center
CLASSIFICATION: Exempt

JOB SUMMARY:

The Health Educator, under the direction of the Clinical Programs Director, is responsible for overall health communication activity, and teaching people about behaviors that promote wellness at Community Clinic, Inc. (CCI). The Health Educator is also responsible for the learning experiences that provide individuals served by CCI the opportunity to make appropriate health decisions. The health educator will use appropriate strategies, and methods to facilitate health promotion and disease prevention. The health educator must have thorough understanding of the diverse populations served by CCI, and follow the Health Education Code of Ethics.

KEY FUNCTIONS/RESPONSIBILITIES:

- Implement and manage health education strategies, interventions and programs.
- Communicate and advocate effectively for health and health education.
- Translate scientific language and concepts into clear, simple and understandable information for patients and clients to maximize the potential for them to take reasonable action.
- Assess patient and client needs for health education, including change readiness.
- Help develop, identify, implement and improve patient education material and other tools that encourage healthy decisions.
- Conduct health education with patients and their families.
- Develop, monitor and assess health communication interventions and policies.
- Serve as a health education resource for clinical, WIC and other CCI services.
- Assist with training Community Health Workers for core competency and health area specific content.
- Work collaboratively with CCI staff to ensure coordinated Center activities.
- Travel to service locations as assigned.

SUPERVISION: May proctor health education student interns placed at CCI.

MINIMUM QUALIFICATIONS:

- Bilingual in Spanish and English.
- Master’s degree in health education from an accredited institution.
- Certificate of Health Education Specialist (CHES) preferred but not required.
- Two years or more experience in health education preferred.
- Strong written and verbal communication and interpersonal skills.
• Detail-oriented and self-motivated.
• Able to listen well, accurately communicate ideas, and to work well in a team.

ACKNOWLEDGMENT:

I have read and understand my job description, and I have discussed my job requirements and responsibilities with my supervisor.

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Employee Name

________________________________________  _________________________
Employee Signature  Date

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Supervisor Name  Date